



ADMINISTRATIVE CENTER GOVERNING BOARD

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SUPERINTENDENT
Brian Capistran

Governing Board Study Session Orcutt Winslow Office July 7, 2016

In compliance with ARS 38-431.01, and consistent with the requirement set forth in ARS 38-431.02, notices of this two-day study session held in public were appropriately posted.

Governing Board Present: Don DeBusk, President; Susan Maland, Clerk; members Vicki Johnson, Patty Kennedy and Pam Reicks.

Also Present: Brian Capistran, Superintendent; Matt Belden, Assistant Superintendent of Operations and Athletics; Allison Mattingly, Assistant Superintendent of Human Resources and Professional Development; Craig Mussi, Assistant Superintendent of Curriculum and Instruction; Ed Barnes, Administrator of Academic Support and School Safety; Kim Mesquita, Administrator of Community Relations; Lou Wiegand, Chief Financial Officer; and Joie Eddings, Administrative Assistant.

Call to Order

President DeBusk called the study session to order at 8:09 am with all Board members present except Vicki Johnson who joined the group at 8:12 am.

Welcome/Overview

Mr. Capistran welcomed Board members to the annual summer study session. The goal for the day was to provide the Board with updates from the different areas as listed on the agenda.

Operating Norms

Mr. Capistran reviewed the District's Board Protocols (no changes requested.), ASBA Board Members Code of Ethics, Yearly Calendar, District Organizational Chart, Mission Statement and Core Values

Mr. Capistran took this opportunity to share his vision for excellence in the areas of student success, organizational health/performance and community involvement/partnerships for the Glendale Union High School District.

Academic Achievement

Mr. Mussi spent considerable time reviewing professional development, student achievement results and District assessments in the following areas:

- District and individual school longitudinal summary data was reviewed. There was discussion regarding the transitional status of our field, pilot, baseline and operational assessment testing.
- AzMERIT
- AZELLA
- AIMS Science
- Parent Satisfaction Survey
- Extra-Curricular Participation
- Post-Secondary Enrollment
- Advanced Placement (preliminary data)

Empowering All Students for the Choices and Challenges of the Twenty-First Century

- School Performance Labels – The State should be releasing information very soon. New A-F grade labels are due to be released in June 2017.

Performance Awards

Mr. Mussi reviewed the various components that will affect the performance awards for 2016-2017.

Online Learning

Mr. Mussi reviewed student learning options and data for local campus credit-recovery programs and the GUHSD Online Learning Academy.

Governing Board Goals

The goals for 2015-2016 were reviewed by the Board. There was discussion with regard to future goals. The Board approved the 2016-2017 goals for Mr. Capistran to present to the Principals at their next meeting.

Superintendent and Board Comments

Mr. Capistran

Board members were appreciative of the information and the presentations.

President DeBusk recessed the study session at 7 pm with a reminder that we will continue at 8 am tomorrow.

July 8, 2016

Governing Board Present: Don DeBusk, President; Susan Maland, Clerk; members Vicki Johnson, Patty Kennedy and Pam Reicks.

Also Present: Brian Capistran, Superintendent; Matt Belden, Assistant Superintendent of Operations and Athletics; Allison Mattingly, Assistant Superintendent of Human Resources and Professional Development; Craig Mussi, Assistant Superintendent of Curriculum and Instruction; Ed Barnes, Administrator of Academic Support and School Safety; Kim Mesquita, Administrator of Community Relations; Lou Wiegand, Chief Financial Officer; and Joie Eddings, Administrative Assistant.

Call to Order

President DeBusk called the study session to order at 8:04 am with all Board members present.

Review & Preview

Mr. Capistran welcomed everyone to day two of the study session. He thanked Cabinet members for all of their hard work over the past year. He introduced and welcomed Ed Barnes to Cabinet. He asked to move Policy Revision Process after Summary/Board comments. The group approved of the change.

Human Resources

Ms. Mattingly provided information to Board members regarding Certified and Classified staffing numbers and needs. She updated the Board on the department's efforts for building partnerships and recruitment events to attract and maintain qualified staff.

Evaluation System

Ms. Mattingly gave a brief overview of the teacher and assistant principal evaluation procedures and rubrics. She reviewed the new support staff evaluation and rubric which will be implemented this year. She explained the process and timeline by which Support Staff job descriptions will be evaluated and updated.

Professional Development

Ms. Mattingly reviewed the training and teaming that is taking place with Instructional/Literacy Strategies, Professional Learning Communities, Orientation Week and Compliance Modules as an important part of the District's professional development for certified staff.

Professional development with the help of ESSAC (Educational Support Staff Advisory Council) is working on cross training and customer service.

Cabinet members will continue to work with principals to support their growth in leadership through their PLC meetings. The three cabinet members who work with assistant principals will be collaborating to create and implement common professional development in the area of leadership for all assistant principals. An Aspiring Administrators Academy, which was implemented in 2015-2016 as a four-part series, will be updated in 2016-2017 and offered to aspiring administrators and teacher leaders who have an interest in increasing their leadership capacity.

Title I - IIA

Mr. Barnes reviewed the purpose and use of Title I and Title IIA funds in a presentation regarding the following areas:

- Purpose
- Programs and Positions
- Expenditures
- Practices/Policies
- Carryover Funding

School Safety

Mr. Barnes gave a staffing update for Assistant Principals of Discipline and Attendance. He gave an overview of the training and development that will be taking place in 2016-2017. He explained that 6 of our 9 schools will continue to have School Resource Officers next year. Information was presented regarding the use of McKinney-Vento Grant funds for transportation and supplies for qualifying students.

Community Relations

Ms. Mesquita reviewed events, marketing campaigns and highlighted areas of particular priority for 2016-2017 in the areas below:

- Social Media Campaigns
 - ✓ Our Schools, Our Community, Our Commitment
 - ✓ #WeAreGUHSD
 - ✓ Social Click
 - ✓ Twitter, Facebook, Instagram, YouTube
- School Brochures
- Updated Webpages

Finance

Mr. Wiegand presented information in the following areas as it relates to current and future funding for our District.

- ✓ Tax Rates
- ✓ Legislative Past and Future
- ✓ Prop 123 Distribution
- ✓ Bond Sales
- ✓ Employee Benefit Trust

CTE/SPED

Mr. Mussi shared information regarding CTE programs and basic statistics for students enrolled in these classes. He briefly reviewed the different types of programs to serve students and professional development offered for our Special Education teachers. He specifically highlighted a new program to be offered at Moon Valley next year, SEP (Social Emotion Program).

Bond/Facilities Update

Mr. Belden reviewed projects school-by-school for 2015-16 and those projected for 2016-17. Mr. Belden presented information regarding capital dollar allotments to schools and transportation.

Athletics

Mr. Belden gave an overview of the AIA re-alignment for our district athletic programs. He explained the change in the AIA transfer rule. When the student/athlete changes schools, he/she must sit 50% of the power-point games/competitions for the season regardless of whether or not the student/athlete has moved into the attendance area.

Transportation

Mr. Belden gave updated information on staffing needs and efforts to increase efficiency and reduce miles on our fleet of aging vehicles.

Superintendent Summary/Governing Board Input

Mr. Capistran complimented each Cabinet member on their presentations and thanked the Board for their attendance, attention and input. Each Board Member expressed appreciation of the time, effort and information that was presented over the two days.

Cabinet members and the administrative assistant were dismissed at 2:35 p.m.

Policy

Reviewed ASBA policy advisories and discussed other policy related issues.

Superintendent Evaluation Process

Time was spent with the Governing Board and Superintendent Capistran regarding the evaluation process for the upcoming year.

Adjournment

The study session was adjourned at 4:46 p.m.

APPROVED:

Don DeBusk, President

Vicki L. Johnson, Member

Susan Maland, Clerk

Patty Kennedy, Member

Joie Eddings
Administrative Assistant
To the Governing Board

Pam Reicks, Member