



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

Administrative Center/Board Room

July 6, 2016

Public Hearing

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following Board members were present: Don DeBusk, President; Susan Maland, Clerk; Vicki Johnson, Patty Kennedy and Pam Reicks. Also present were: Brian Capistran, Superintendent and district administrators.

Call to order, Roll call,

President DeBusk called the meeting to order at 7:30 pm.
All Board members were present.

Pledge of Allegiance

The Pledge of Allegiance was led by President DeBusk.

Adoption of agenda
(Pol. Ref. BEDB)

Page 4 - III. CONSENT ITEMS - *H. Personnel - Certified Staff
b. Re-employment
GWHS SHS - Patricia Bohmaker, 3/5 English – Effective 8/1/16

Approved agenda as approved as corrected.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Public Hearing

On June 15, 2016, the Governing Board approved the proposed budget for publication and established this date for a public hearing on the 2016-2017 budget, insurance proceeds and litigation recovery. The time and location of this hearing was properly advertised on the Arizona Department of Education website along with a summary of the budget proposed. Mr. Louis Wiegand, Chief Financial Officer, presented an overview of the 2016-2017 budget. With the Board's approval, Mr. Wiegand will also be submitting the required desegregation verification report. The district is in compliance with state guidelines for expenditure of these funds.

Public comments

There were no public comments or questions.

Regular Meeting

Public participation

There were no requests.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Consent Items
Minutes
(Pol. Ref. BEDG)

Action taken on Consent Items as follows:
Approved the minutes of the meeting held on June 15, 2016

Vouchers
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.
The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
06/13/2016	1,026,685.45	N/A	37,933.55
06/20/2016	475,024.60	1,167,252.27	24,166.06
06/27/2016	1,813,772.08	N/A	N/A

Purchase order
(Pol. Ref. DJA)

Approved purchase orders.

Executive session
(Pol. Ref. BEC)

Authorized executive session.

Bid return
(Pol. Ref. DJE)

Approved the following bid returns:
1. BID 17-04 Construction Materials – Arizona Materials
2. RFP 17-03 Annual Inspection Maintenance & Repairs of Water Based Fire Protection Systems – Metro Fire Equipment, Inc.

Professional visit
(Pol. Ref. GCCE)

Approved the following professional visits:
1. Phoenix Desert Advanced Placement Summer Institute
Where: Phoenix, AZ
When: July 18-21, 2016
Persons involved: Sabrina Grader (A); Shannon Dinovo (GW); Denise Franczak-Johnson (I); Melanie Allen, Jennifer Metheny (MV); Linda Lightfoot, Kevin Semelsberger (S); Dennis Baker, Shari Schmidt (T); Robert Bernier, Adam Roberts (W)
Purpose: Professional development in curriculum for advanced placement courses
Cost to Title IIA funds: Registration = \$7,995
2. Instructure Con
Where: Keystone, CO
When: July 18-21, 2016
Persons involved: Christine Lord (OLA); Jessica Coates, Ashley Hyman (DO)
Purpose: Conference for management systems support for online education
Cost to Title IIA funds: Transportation - \$810; Registration = \$2,975; Lodging = \$1,305; Meals = \$615
3. Cherry Creek Advanced Placement Summer Institute - Physics
Where: Denver, CO
When: July 25-28, 2016
Person involved: Zachary Barton (G)
Purpose: Professional development in curriculum for advanced placement physics' courses
Cost to Title IIA funds: Transportation = \$272; Registration = \$675

Professional visits
(continued)

4. Weld Quality and Inspection, Welding Codes, Specifications and Safety
Where: Cleveland, OH
When: July 31-August 5, 2016
Person involved: Nick Wostl (C)
Purpose: Advanced welding training for student certification
Cost to CTE funds: Transportation = \$610; Registration = \$350;
Lodging = \$605; Meals = \$305
5. Teacher Leadership Conference
Where: Prescott, AZ
When: August 26-27, 2016
Person involved: Rebecca McGinnis (W)
Purpose: Professional development for business teachers and FBLA (Future Business Leaders of America) advisers
Cost to CTE funds: Transportation = \$89; Registration = \$200;
Lodging = \$260; Meals = \$118; Substitute = \$100
6. NIAAA (National Interscholastic Athletic Administrators Association) Certification & Leadership Conference
Where: Indianapolis, IN
When: September 9-13, 2016
Person involved: Eric Zimmerman (W)
Purpose: Leadership training and certification
No cost
7. ACTE (Association of Career & Technical Education) Best Practices Conference
Where: Tampa, FL
When: September 27-October 1, 2016
Person involved: Amanda Shively (DO)
Purpose: Conference presenter and receive updates in CTE best practices
Cost to CTE funds: Transportation = \$450; Registration = \$250;
Lodging = \$757; Meals = \$164

Student trip
(Pol. Ref. IJOA)

Approved the following student trips:

1. GWHS Spiritline
Where: Phoenix, AZ
When: July 28-31, 2016
Persons involved: 21 students and 3 chaperones
Arrangements: Private vehicles departing 7/28/16, 9 am returning 7/31/16, 3 pm
Purpose: Cheer Camp
No loss of school days
Cost to Club funds: Registration = \$400; Lodging = \$8,091
2. GHS C-CAP (Careers through Culinary Arts Program)
Where: New Rochelle, NY
When: August 6-11, 2016
Persons involved: 1 students and 2 chaperones
Arrangements: Commercial carrier departing 8/6/16 returning 8/11/16
Purpose: Culinary Bootcamp
Student will miss 4 school days
Cost to CTE/Club funds: Transportation = \$1,950; Lodging = \$3,000;
Substitute = \$400

Personnel
Certified

Employment
(Pol. Ref. GCF)

Approved the follow recommendations for employment:

AHS - Kenna Harrison, Math – Effective 8/1/16

CHS - Steven Salazar, NJROTC – Effective 7/1/16

GHS - Janet White, English – Effective 8/1/16

Sheryl Zeller, Math – Effective 8/1/16

IHS - Michael Cunningham, English – Effective 8/1/16

Sarah Powell, English – Effective 8/1/16

MVHS - Laura Abate, Biology – Effective 8/1/16

John Harvell, English – Effective 8/1/16

Anza Hopper, Culinary Arts – Effective 8/1/16

THS - Matthew Unsworth, Social Studies – Effective 8/1/16

WHS - Joshua Cole, Math – Effective 8/1/16

Re-employment

Approved the following recommendation for re-employment:

SHS - Patricia Bohmaker, 3/5 English – Effective 8/1/16

Resignation
(Pol. Ref. GCQC)

Accepted the following resignation:

GWHS - Justin Jarrel, Math – Effective 6/28/16

Support Staff
Employment
(Pol. Ref. GDF)

Approved the following recommendations for employment:

GWHS - Shannon Nelson, Special Ed Instructional Assistant – Effective 2/8/16

THS - Marlyn Gill, Custodian – Effective 2/25/16

Reclassification
(Pol. Ref. GDP)

Accepted the following reclassifications:

GWHS - Anabel Fernandez Villalobos, from Receptionist to Attendance Assistant – Effective 7/18/16

WHS - Jose Catarino Briones, from Maintenance I to Assistant Foreman – Effective 5/31/16

Leave of Absence
(Pol. Ref. GCCC)

Approved the following requests for leave of absence:

AHS - Augustine Lopez, Maintenance III – Night Lead – Effective 6/14/16

MVHS - Michael Segur, Maintenance I – Effective 6/7/16

Resignation
(Pol. Ref. GDQB)

Accepted the following resignations:

AHS - Dolores Ronquillo, Cafeteria Assistant – Effective 5/26/16

WHS - Megan Powers, Data Processor – Effective 7/1/16

Approved consent items.

MOTION: Maland SECOND: Johnson CARRIED: 5-0

New Business
2016-2017 Expenditure

Adopted the 2016-2017 expenditure budget, insurance proceeds, litigation recovery and authorized the signing and the filing of the related forms.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Authorization for the signing of vouchers (Legal Ref. ARS 15-321 G)

The Governing Board authorized the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

MOTION: DeBusk SECOND: Kennedy CARRIED: 5-0

Appointment of Hearing Officers for student disciplinary matters

The Governing Board appointed Matt Belden as Hearing Officer for student discipline matters and appointed Craig Mussi, alternate.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Appointment of Hearing/Review Officer for disciplinary action certificated staff (Legal Ref. ARS 15-341)

The Governing Board appointed Matt Belden as its Hearing/Review Officer for disciplinary action involving certificated staff and appointed Craig Mussi to serve as alternate.

MOTION: Reicks SECOND: Maland CARRIED: 5-0

Appointment of Hearing/Review Officer for disciplinary action support staff

The Governing Board appointed Matt Belden as its Hearing/Review Officer for disciplinary action involving support staff and appointed Craig Mussi to serve as alternate.

MOTION: Reicks SECOND: Johnson CARRIED: 5-0

Appointment of Hearing/Review Officer for disciplinary action administrative staff

The Governing Board appointed Matt Belden as its Hearing/Review Officer for disciplinary action involving administrative staff and appointed Allison Mattingly and Craig Mussi to serve as alternates.

MOTION: Reicks SECOND: Kennedy CARRIED: 5-0

Meet and Confer (Pol. Ref. H-0050)

The Governing Board appointed Allison Mattingly, Chairperson; Matt Belden, Craig Mussi, Louis Wiegand, Robert Ambrose and Kevin Cashatt as representatives to the meet and confer process for 2015-2016.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Delegate & Alternate ASBA Delegate Assembly

The Governing Board designated Patty Kennedy as Delegate and Susan Maland as an Alternate Delegate to represent the Glendale Union High School District at the ASBA Delegate Assembly on September 10, 2016.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

IGA DPS

The Governing Board authorized Louis Wiegand, Chief Financial Officer, to sign the appropriate documents with the Arizona Department of Public Safety (DPS) to continue use of off-duty DPS Law Enforcement Officers for the 2016-2017 school year.

MOTION: Maland SECOND: Reicks CARRIED: 5-0

Cooperative Purchase
Agreement Termination
ASPIN/MOHAVE

The Governing Board authorized Yome Gokool, Administrator of Food Service, to terminate the Food Service Cooperative Agreement between Glendale Union High School District #205 and ASPIN/MOHAVE effective July 6, 2016.

MOTION: Kennedy SECOND: Maland CARRIED: 5-0

Board Member Johnson requested an explanation as to the reason for this termination of services. Louis Wiegand, Chief Financial Officer, explained that there is another cooperative available which will save us money while providing us with additional tracking software.

Board member Reicks asked if there is a plan to evaluate the results of the change. Louis Wiegand, Chief Financial Officer, explained that food service has experienced one of the largest increases in costs. Mr. Wiegand stated that with Yome Gokool's assistance, we have developed a plan to better track and analyze our local school costs.

Board Clerk Maland requested information as to the number of districts who are currently using the new cooperative. No information was currently available.

Information and Reports

- A. Financial reports
- B. Bid specification (Enclosure)
 - 1. RFP 17-08 AP Biology In Focus Textbook

Board Member Reicks requested information as to who reviews/selects textbooks before adoption. Brian Capistran, Superintendent, explained that our process has been to have a committee of teachers and curriculum coordinators. Additionally, the book is available for public preview for 60 days prior to adoption.

Board Clerk Maland asked if the AP books are selected by the College Board. Brian Capistran, Superintendent, explained that there is a list of suggested books for Advanced Placement course from which we can choose.

Information and Reports were accepted as presented.

MOTION: Kennedy SECOND: Johnson CARRIED: 5-0

Current Events

- A. Principals, District Office Administrators and Superintendent comments
- B. Board comments

Current Events were accepted as presented.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Future Meetings and Dates to Remember

July 7-8	Board Study Session	Orcutt Winslow 8 am – 4 pm
Aug 3	Regular Meeting	Administrative Center/Board room – 7:30 pm
Aug 8	School begins	
Aug 17	Regular Meeting	Administrative Center/Board room – 7:30 pm

Executive Session
(Pol. Ref. BEC)

The Governing Board convened into executive session at 7:57 pm.

Reconvened Regular Meeting

The Governing Board reconvened the regular meeting at 7:58 pm.

Adjournment

The meeting adjourned at 7:58 pm.

APPROVED:

Don DeBusk, President

Vicki L. Johnson, Member

Susan Maland, Clerk

Patty Kennedy, Member

Joie Eddings
Administrative Assistant
to the Governing Board

Pam Reicks, Member