



ADMINISTRATIVE CENTER **GOVERNING BOARD**

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SUPERINTENDENT
Brian Capistran

Governing Board Study Session
Orcutt Winslow Office
July 12, 2017

In compliance with ARS 38-431.01, and consistent with the requirement set forth in ARS 38-431.02, notices of this two-day study session held in public were appropriately posted.

Governing Board Present: Patty Kennedy, President; Pam Reicks, Clerk; members Patti Hussey, Susan Maland and Andrew Pulcipher.

Also Present: Brian Capistran, Superintendent; Matt Belden, Assistant Superintendent of Operations and Athletics; Allison Mattingly, Assistant Superintendent of Human Resources and Professional Development; Craig Mussi, Assistant Superintendent of Curriculum and Instruction; Ed Barnes, Administrator of Academic Support and School Safety; Kim Mesquita, Administrator of Community Relations; Lou Wiegand, Chief Financial Officer; and Joie Eddings, Administrative Assistant.

Call to Order

President Kennedy called the study session to order at 8:11 am with all Board members present.

Welcome/Overview

Mr. Capistran welcomed Board members to the annual summer study session. The goal for the day was to provide the Board with updates from the different areas as listed on the agenda.

Operating Norms

President Kennedy addressed the group to open discussion on possibly revising the Board ethics. She supplied a draft as a starting point. President Kennedy will work with Mr. Capistran to place this item on a future agenda.

Mr. Capistran reviewed the District's Board Protocols, ASBA Board Members Code of Ethics, GUHSD Policy BCA Code of Ethics, Yearly Calendar, District Organizational Chart, Mission Statement and Core Values.

Mr. Capistran brought the Board's attention to the fact that an organizational meeting will be required the week of January 8-12, 2018, to elect a new president and clerk. Tentative meeting dates for a December 6 agenda: Organizational meeting on January 10 at 5:30 and winter study session on January 27.

Mr. Capistran reviewed the District Mission Statement and Core Values.

Mr. Capistran took this opportunity to share his vision for excellence in the areas of student success, organizational health/performance and community involvement/partnerships for the Glendale Union High School District.

As a District, we believe the most important work takes place in the classroom; however, we also understand and appreciate the value of strong leadership. Areas of specific emphasis will be Framework for Success, School Climate, Leadership Areas of Focus, Daily Focus as Leaders, Coaching and Relationships.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

GUHSD Learning System and Academic Achievement

Mr. Mussi highlighted our District's unique Learning System by starting with the Continuous Improvement Cycle flow chart. He continued explaining how we prepare students for College and Career Readiness with professional development with strategies in literacy, instruction, collaborating in professional learning communities, workshops and utilization of technology. He explained the history of our Learning System. He reviewed District Assessments highlighting the areas that have field tests, baseline operational and operational assessments. The Board reviewed District and Student Achievement Index (SAI) longitudinal summary data from 2014-2017. Other achievement data reviewed was Parent Satisfaction Survey, Extra-Curricular Participation, Post-Secondary Report, Graduation Rate, Failure Rate, AzMERIT, AZELLA, AIMS Science and ACT.

Grade Labels

Mr. Barnes explained the proposed formula for letter grades. There was discussion about the plans that the State is considering for awarding letter grades. Mr. Capistran commented that based on the current formula, our schools could receive varying scores. Mr. Mussi concluded his presentation by explaining coordinator assignments and duties.

Governing Board Goals

Mr. Capistran explained these goals are a part of the performance pay for teachers. The Board reviewed the 2016-2017 goals. There was discussion with regard to future goals. President Kennedy expressed satisfaction with how the goals benefit our students. The Board did not express any concerns maintaining the goals.

Superintendent and Board Comments

Mr. Capistran briefly reviewed the agenda for the next day. Board members expressed their appreciation for the hard work and information.

President Kennedy recessed the study session at 3:08 pm with a reminder that we will continue at 8 am tomorrow.

July 13, 2017

Governing Board Present: Patty Kennedy, President; Pam Reicks, Clerk; members Patti Hussey, Susan Maland and Andrew Pulcipher.

Also Present: Brian Capistran, Superintendent; Matt Belden, Assistant Superintendent of Operations and Athletics; Allison Mattingly, Assistant Superintendent of Human Resources and Professional Development; Craig Mussi, Assistant Superintendent of Curriculum and Instruction; Ed Barnes, Administrator of Academic Support and School Safety; Kim Mesquita, Administrator of Community Relations; Lou Wiegand, Chief Financial Officer; and Joie Eddings, Administrative Assistant.

Call to Order

President Kennedy called the study session to order at 8:07 am with all Board members present.

Review & Preview

Mr. Capistran welcomed everyone to day two of the study session. He gave a brief overview of the presentations for the day.

Human Resources

Allison Mattingly updated Board Members on certified and classified staffing. She was excited to share her department added a Classified Job Fair. She addressed the timelines for revised, piloted and operational evaluations for teachers, assistant principals, clerical instructional assistants, maintenance, coordinators, social workers and counselors. Ms. Mattingly gave an overview of the areas of professional development she is working on for certified, support staff employees, Leadership Academy and assistant principals.

Title I & II

Mr. Barnes gave an overview of the support that Title I and Title II funds provide for our District. He reviewed the expenditure of these funds for academic support, professional development, parental involvement, homeless and private school placements. Supported programs are Project SHARP, MELO, extended math lab, Read-180, learning centers, workshops and educational conferences. Additionally, this funding supports instructional assistants, on-site coordinators, literacy coaches, math intervention specialists, technology coaches, instructional tech specialists/trainers and parent liaison. He gave an overview of expenditures for classroom technology.

School Safety

Mr. Barnes reviewed of the role of assistant principals of discipline and attendance, social workers, nurses and school resource officers on our campuses and community.

Community Relations

Ms. Mesquita shared engagement data for our social media. As she analyzes the data, she uses that information to proceed in our marketing strategies.

Finance

Mr. Wiegand updated Board Members on expenditures in Bond (schools, athletic and band), Unrestricted Capital (media center, sheet music, carry-over) and Other (library books, lost library books, lost textbooks, civic center). He spent a little time giving information about the new iVisions program for our payroll, purchasing and employee information center. In addition, he reviewed our health programs, he explained that approximately 80% of our Food Service revenue is from free and reduced lunch program from the Federal Government and he touched briefly on the Professional Negotiations Salary Plan.

CTE/SPED/Online/IT

Mr. Mussi highlighted accomplishments, changes and programs as follows:

Information and Technology is in its third year of using Synergy for our student information system. Through e-rate there have been network updates to all campuses. Wi-fi access was expanded to all classrooms throughout the district.

CTE – We have added coding and law enforcement classes in the last couple of years.

SPED – We have moved a multiple disabilities program at Moon Valley. There has been a decrease in private placement of students. Our overall enrollment of special education students has increased.

AdvancED – We will have our accreditation review from November 12-15, 2017. The process to prepare for the AdvancED team has begun.

OLA – Mr. Mussi reviewed data for students who work from home, pay for our classes and are homebound.

Bond/Facilities

Mr. Belden reviewed the Blue Ribbon Committee's recommendations for capital needs on our campuses. He distributed information showing significant progress in completing those recommended projects. He reviewed the projects completed this summer. He also reviewed upcoming bond/capital projects for 2017-2018.

AIA

Mr. Belden reported that the Arizona Athletic Association has converted athletic programs to conferences and regions. We have four 5A schools (Apollo, Glendale, Independence, Sunnyslope) and five 4A schools (Cortez, Greenway, Moon Valley, Thunderbird, Washington). Enrollment numbers from October 1, 2017, will determine conference placement beginning with the 2018-2019, 2019-2020 block. He shared that we have started a new online athletic clearance process called Register My Athlete. This should be very helpful to expedite the athletic clearance process.

Transportation

Mr. Belden reported the new propane buses have worked out well. We have added our own propane filling station. We are continuously working on finding the most efficient bus routes and combining student trip requests when possible to meet student transportation needs. Other items covered were the increased needs for transporting special education students, needs for garage tools and updating aging maintenance vehicles.

Elections

Mr. Belden covered election needs over the next few years. He covered the projected timelines for the formation of a Blue Ribbon Committee resulting in recommendation to call or not call for an M & O and/or an Override election(s). We would need to assess the need for a new Bond election in 2021-2022.

Legislative

Mr. Wiegand presented information for education funding, enacted tax reductions and 2018 inflation projections. He gave an overview of the outcome of bills affecting public education.

Policy

Reviewed ASBA policy advisories and discussed other policy related issues.

Summary

Mr. Capistran thanked the Board for their time and support. He expressed appreciation for the extremely hard-working Cabinet members.

Board Comments

The Board was impressed with the cohesiveness of the team. Sharing that it makes this District stand out. Also appreciative of the information as it gives Board Members reference and details to be able to communicate with the public. The presentations reinforces why we can be so proud. Finally, that what we have is special and not experienced by Governing Boards in other districts.

Cabinet members were dismissed at 3:11 pm.

Superintendent Evaluation Process

The Board directed Mr. Capistran to research the timeline for the superintendent evaluation.

Adjournment

The study session was adjourned at 3:29 p.m.

APPROVED:

Patty Kennedy, President

Patti Hussey, Member

Pam Reicks, Clerk

Susan Maland, Member

Joie Eddings
Administrative Assistant
To the Governing Board

Andrew Pulcipher, Member