



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Don DeBusk, President ▪ Susan Maland, Clerk  
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING  
Administrative Center/Board Room  
November 2, 2016**

**Regular Meeting**

Compliance with  
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

Call to order

President Maland called the meeting to order at 7:30 pm.

Roll Call

Board members present: Susan Maland, Acting President; Patty Kennedy Acting Clerk, Vicki Johnson, Patty Kennedy, and Pam Reicks. Don DeBusk was excused. Also present: Brian Capistran, Superintendent; district administrators, and principals.

Pledge of Allegiance

Pledge of Allegiance was led by President Maland.

Adoption of agenda  
(Pol. Ref. BEDB)

Approved agenda as amended.

**III. NEW BUSINESS**

**C. Letter of Resignation of a Board Member**

MOTION: Kennedy      SECOND: Reicks      CARRIED: 4-0

Special recognitions

Presentation of *Achievement Above All* award to Thunderbird High School Teacher Kris Hutson.

Presentation of *Achievement Above All* award to Thunderbird High School Student Stephen Graham.

Presentation of *Certificate of Achievement* to High Thunderbird High School's Boys Tennis, Karen Horriner, Sponsor.

Presentation of *Achievement Above All* award to Thunderbird High School support staff employee Laura Llardo.

Presentation of *Volunteer Recognition* award to Thunderbird High School Volunteer Ellen Kremer.

Public participation

There were no requests.

**Consent Items**

Minutes  
(Pol. Ref. BEDG)

**Action taken on Consent Items as follows:**

Approved the minutes of the meeting held on October 19, 2016.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

Vouchers  
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.

The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
10/10/2016	850,441.11	4,089,102.61	86,676.56
10/17/2016	786,641.05	N/A	N/A
10/24/2016	747,740.42	4,069,688.29	N/A

Purchase order  
(Pol. Ref. DJA)

Approved purchase orders.

Executive session  
(Pol. Ref. BEC)

Authorized executive session.

Gift Acceptance  
(Pol. Ref. K)

Accepted the following gift:

1. Donation of baseball and softball equipment from the Arizona Diamondbacks to Independence High School.

Professional visit  
(Pol. Ref. GCCE)

Approved the following professional visits:

1. Solidworks Training  
Where: Phoenix, AZ  
When: December 8-9, 2016  
Person involved: Matthew Massic (I)  
Purpose: Certification training  
Cost to CTE funds: Registration = \$25; Substitute = \$200

Student trip  
(Pol. Ref. IJOA)

Approved the following student trips:

1. SHS Band  
Where: Grapevine, TX  
When: November 10-13, 2016  
Persons involved: 1 student and 1 chaperone  
Arrangements: Commercial carrier departing 11/10/16, 8 am  
returning 10/13/16, 10 pm  
Purpose: NAFME (National Association for Music Education) Conference  
Student will miss 1 school day  
Cost to Club funds: Registration/Lodging = \$950; Substitute = \$100
2. IHS Student Council  
Where: Anaheim, CA  
When: November 10-13, 2016  
Persons involved: 30 students and 3 chaperones  
Arrangements: Commercial carrier departing 11/10/16, 3 pm  
returning 11/13/16, 8 pm  
Purpose: Leadership/team building workshop  
No loss of school days  
Cost to Club funds: Transportation = \$1,425; Registration = \$6,150;  
Lodging = \$1,664

Student trips

3. GWHS Theatre  
Where: Phoenix, AZ  
When: November 18-19, 2016  
Persons involved: 27 students and 3 chaperones  
Arrangements: District bus departing 11/18/16, 8 am returning 11/19/16, 10 pm  
Purpose: State competition  
Students will miss 1 school day  
Cost to Club/CTE funds: Transportation = \$160; Registration = \$2,847;  
Lodging = \$1,800; Substitute = \$200
4. CHS/GHS/IHS/MVHS/SHS Dance  
Where: Burbank, CA  
When: February 9-12, 2017  
Persons involved: 78 students and 8 chaperones  
Arrangements: Commercial carrier departing 2/9/17, 3:30 pm returning 2/12/17, 8 pm  
Purpose: Professional dance workshops, performances and classes  
Students will miss 1 school day  
Cost to Club/Tax Credit funds: Transportation = \$8,611; Registration = \$17,759;  
Lodging = \$9,940; Substitute = \$500

Personnel

Administrative  
(Pol. Ref. GCP)

Accepted the following reclassifications:

- AHS Mark Hebert, from Assistant Foreman to Foreman – Effective 10/20/16  
DO Jan Cordova, from Payroll Clerk to Employee Benefits Specialist –  
Effective 10/20/16

Certified

Employment  
(Pol. Ref. GCF)

Approved the following recommendations for employment:

- AHS Keith Maves, ELL – Effective 10/17/16  
MVHS Carine Masson, French – Effective 8/1/16

Leave of absence  
(Pol. Ref. GCCC)

Approved the following requests for leave of absence:

- GHS Amanda Mitchell, Music – Effective 11/3/16  
WHS Megan Pirehpour, Special Ed – Effective 10/26/16

Support Staff

Employment  
(Pol. Ref. GDF)

Approved the following recommendations for employment:

- DO Tina Herrera, Receptionist – Effective 6/29/16  
Aaron Lohr, Bus Assistant - Effective 5/6/16  
Melissa Myers, Bus Driver – Effective 5/6/16  
Next Step Jossie Meyer, Special Ed Instructional Assistant – Effective 4/18/16  
WHS Patricia Uptain, Attendance Assistant – Effective 5/27/16  
Valerie Valdez, COOP Assistant – Effective 4/11/16

Reclassification  
(Pol. Ref. GDP)

Accepted the following reclassification:

- GWHS Burt Cypress, from Cafeteria Assistant at AHS to Parking Lot Attendant  
at GWHS – Effective 10/26/16

Resignation  
(Pol. Ref. GDQB)

Accepted the following resignations:

- DO Leena Colter, Bus Assistant – Effective 10/18/16  
MVHS Lindsay Rizzo, COOP Assistant Director – Effective 10/10/16

Approved consent items.

MOTION:

SECOND:

CARRIED:

**New Business**

ASBA Proposed  
Bylaw Change

The Governing Board members discussed their position on the proposed bylaw changes and authorized Joie Eddings, Administrative Assistant to submit their position by electronic vote.

Board members voted on each bylaw change proposal.  
No proposed bylaw changes received Board support.

MOTION: Kennedy                      SECOND: Johnson                      CARRIED: 4-0

Evaluation Officers  
Inadequate  
Performance

Appointed Allison Mattingly, Assistant Superintendent and Craig Mussi, Assistant Superintendent as evaluation officers to issue Preliminary Notices of Inadequate Classroom Performance to certificated personnel.

MOTION: Reicks                      SECOND: Kennedy                      CARRIED: 4-0

Resignation of a  
Board Member

Accepted the resignation of Board President Don DeBusk effective October 31, 2016.

MOTION: Kennedy                      SECOND: Johnson                      CARRIED: 4-0

**Information and  
Reports**

A. Suspension reports  
B. Financial reports  
C. Civic Center report – Louis Wiegand, Chief Financial Officer, informed Board members this funding is received through facility rentals and cell tower sites. He explained due to the underfunding of education, these resources have increased importance to supplement lost revenue. Board Member Johnson asked if we have cell tower sites at each campus. Mr. Wiegand explained that we have 15 sites on 7 campuses.

Information and Reports were accepted as presented.

MOTION: Kennedy                      SECOND: Reicks                      CARRIED: 4-0

**Current Events**

A. Principals, District Office Administrators and Superintendent comments  
B. Board comments

Current Events were accepted as presented.

MOTION: Kennedy                      SECOND: Reicks                      CARRIED: 4-0

**Future Meetings and Dates to Remember**

Nov 11	Veterans' Day holiday	District office and all schools closed
Nov 15	Honors & Advanced Placement Information Night	Moon Valley Auditorium – 6:30 pm
Nov 16	Reception – AAA Washington Regular meeting	Administrative Center/Board patio – 7:00 pm Administrative Center/Board room – 7:30 pm
Nov 24-25	Thanksgiving recess	District office and all schools closed
Dec 7	Continuous Improvement Report Regular Meeting	Apollo High School – 5:00 pm Administrative Center/Board room – 7:30 pm

**Executive Session**      Governing Board convened into executive session at 9:06 pm.  
(Pol. Ref. BEC)

**Reconvened Regular Meeting**      Governing Board reconvened the regular meeting at 9:14 pm.

**Adjournment**      Meeting adjourned at 9:14 pm.

**APPROVED:**

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Susan Maland, Acting President

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Vicki L. Johnson, Member

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Patty Kennedy, Member

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Pam Reicks, Member

Joie Eddings  
Administrative Assistant  
to the Governing Board