



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ▪ Pam Reicks, Clerk  
Patti Hussey ▪ Susan Maland ▪ Andrew Pulcipher

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, August 2, 2017**

**REGULAR MEETING**

**BOARD ROOM**

**7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS**

PLEASE REFER TO SECTION I.E. OF THE AGENDA

**I. REGULAR MEETING**

A. Call to order

The meeting was called to order at \_\_\_\_\_.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**Note:** As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

**II. CONSENT ITEMS**

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
Approve the minutes of the meeting held on July 5, 2017

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)  
For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>ACH Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
06/26/2017	3,134,009.94	N/A	1,895,993.56	291,280.46
07/05/2017	*434,752.74	N/A	N/A	N/A
07/10/2017	1,754,112.20	10,131.12	689,043.21	219,538.77
	940,343.40		738,719.11	
07/17/2017	55,254.30	N/A	676,672.29	N/A
	*664,611.94			
07/24/2017	18,501.63	4,415.46	1,044,898.87	16,237.68
	54,329.91			
	3,056.70			
	*6,154,352.98			

\*Encumbrance Voucher

\*C. Purchase orders – Policy Ref. DJA (Enclosure)  
As a matter of information to the audience, the procurement of materials and services, in the district, are controlled by the use of a purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approve the purchase orders listed on the enclosure.

\*D. Authorization for Executive Session – Policy Ref. BEC  
Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

- \*E. Bid returns – Policy Ref. DJE (Enclosure)
1. RFP 18-08 Dispatch Radio Repeater Service – C & M Communications
  2. RFP 18-09 Canned and Bottled Beverages – Pepsi Beverages
  3. RFP 18-10 Fountain Beverages – Pepsi Beverages
  4. RFP 18-12 Statistics Textbook – MacMillian Holdings
  5. RFP 18-11 Clinical Supervision Training – Teaching Plus, Inc.

## \*F. Personnel

1. Administrativea. Reclassification – Policy Ref. GCQA Professional Staff Promotion

DO - Derek Garrido, from SQL & Student Information System Programmer and Analyst to Student Information Supervisor – Effective 7/6/17

2. Certifieda. Employment (2017-2018 School Year) – Policy Ref. GCF Professional Staff Hiring

CHS - Brian LaMothe, Counselor – Effective 7/31/17

Edward Mertens, Math – Effective 7/31/17

H. Carolyn Thompson, English/Read 180 – Effective 7/31/17

GHS - Carolyn Lamkins, 3-D Design – Effective 7/31/17

Tanner Linsacum, Science – Effective 7/31/17

Rachel Prather, Math – Effective 7/31/17

Marissa Surber, English – Effective 7/31/17

IHS - Lorraine Barrett, ELL – Effective 7/31/17

MVHS - Jose Martinez, Instrumental Music – Effective 7/31/17

THS - Sarah Gonzales, Social Studies – Effective 7/31/17

WHS - Renee Poginy, English – Effective 7/31/17

Cara Schaefer, P.E. – Effective 7/31/17

Haley Young-Miller, Spanish/Science – Effective 7/31/17

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

THS - Monica Kingston-Roohi, Spanish – Effective 7/31/17

c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

MVHS - Audrey Adkins, Math – Effective 7/10/17

d. Termination – Policy Ref. GCQF Discipline, Suspension and Dismissal of Professional Staff

NA - Todd Ockenfels, Special Ed – Effective 7/17/17

3. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

DO - Craig Trogani, from Bus Driver at MVHS to Garage Technician at DO – Effective 6/5/17

Cyndee Welch, from Special Ed Records Secretary to Assistant Buyer – Effective 7/31/17

GHS - Crystal Brambila, from Attendance Assistant to Attendance Secretary – Effective 7/17/17

David Gallegos, from Special Ed Instructional Assistant to Career Center Specialist – Effective 7/25/17

Eulyses Sanchez Garcia, from Special Ed Instructional Assistant to Parking Lot Attendant – Effective 7/31/17

Joanna Gonzales, from Career Center Specialist to Credentials Secretary – Effective 7/21/17

Brian Ress, from Special Ed Instructional Assistant to Title One Instructional Assistant – Effective 7/31/17

IHS - Janelle Garcia, from Credentials Secretary at GHS to Special Ed Assistant at IHS – Effective 7/31/17

- MVHS - Michelle Ramsay, from Bookstore Manager at THS to Data Processor at MVHS – Effective 7/3/17  
Rachel Schumer, from Attendance Assistant to Attendance Secretary – Effective 7/25/17
- SHS - Earl Cabral, from Maintenance III Night Lead to Maintenance III – Effective 7/31/17  
Ramiro Lopez, from Maintenance III to Maintenance I – Effective 7/1/17
- THS - Daryl Little, from Transition Specialist at Next Step to Bookstore Manager at THS – Effective 7/10/17
- WHS - Melissa Underwood, from Title One Instructional Assistant at IHS to Title One Instructional Assistant at WHS – Effective 7/31/17
  
- b. Employment (2017-2018 School Year) – Policy Ref. GDF Support Staff Hiring
  - MVHS - Jordan Tucker, Maintenance III – Effective 3/15/17
  - THS - Anna Torres, Receptionist – Effective 7/17/17  
David Wende, Maintenance I – Effective 4/4/17
  
- c. Re-employment (2017-2018 School Year)
  - Next Step - Joseph Abney, Special Ed Instructional Assistant – Effective 7/31/17
  
- d. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
  - AHS - Erika Avila, ELL Instructional Assistant – Effective 7/31/17
  - THS - Luisa Coss, ELL Instructional Assistant – Effective 7/31/17
  
- e. Retirement (ASRS) – Policy Ref. GCQE Retirement of Professional/Support Staff
  - AHS - Robert Hosso, Maintenance I – Effective 10/2/17
  - MVHS - Alfredo Garza, Custodian – Effective 9/1/17  
Debora Gray, Attendance Secretary – Effective 7/14/17
  
- f. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
  - DO - Wendy Halik, Bus Driver – Effective 7/13/17  
Lorena Le, Assistant Buyer – Effective 7/21/17
  - CHS - Amanda Ramos, Receptionist – Effective 7/26/17  
Augustin Livermont, Bus Driver – Effective 6/28/17
  - GHS - Bailey Neanover, Special Ed Instructional Assistant – Effective 5/24/17
  - GWHS - Jim Baker, Special Ed Instructional Assistant – Effective 5/24/17  
Amanda Honeywood, Special Ed Instructional Assistant – Effective 5/24/17
  - IHS - Anahi Gonzalez, Special Ed Instructional Assistant – Effective 5/24/17  
Jawan West, Special Ed Instructional Assistant – Effective 5/24/17
  - MVHS - Connie Brown, Special Ed Instructional Assistant – Effective 5/24/17  
Janice Brymer, Clerical Aide – Effective 5/24/17
  - NA - Oscar Segura, Special Ed Instructional Assistant – Effective 5/24/17
  - WHS - Cristina Guglielmi, Title One Instructional Assistant – Effective 5/24/17

**RECOMMENDATION:** The Governing Board approve the recommendations for Consent items II.

\*A through II. \*F.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Approval for Governing Board Study Session on Student Achievement**

Request the Governing Board hold a Study Session on October 4, 2017, to receive the annual Student Achievement report.

**RECOMMENDATION:** The Governing Board approve a Study Session on October 4, 2017, to receive the annual Student Achievement report.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approval for Governing Board Study Session on Continuous Improvement**

Request the Governing Board hold a Study Session on December 6, 2017, to receive the annual Continuous Improvement report.

**RECOMMENDATION:** The Governing Board approve a Study Session on December 6, 2017, to receive the annual Continuous Improvement report.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Intergovernmental Agreement (IGA) Maricopa County Community College District  
(Enclosure)**

The Glendale Union High School District seeks to continue a relationship with the Maricopa County Community College District that will provide students dual enrollment and credit earning opportunities in designated courses. The enclosed IGA describes the steps and procedures followed in implementing this agreement. The goal of this effort is to enhance the successful retention and articulation of students to the community college system for the purposes of pursuing advanced training.

**RECOMMENDATION:** The Governing Board authorize Brian Capistran, Superintendent, to sign the IGA for the purpose of providing students dual enrollment and credit earning opportunities with the Maricopa County Community College District for the 2017-2018 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approval of Intergovernmental Agreement (IGA) City of Glendale Police Department  
(Enclosure)**

The Glendale Union High School District uses off-duty City of Glendale Law Enforcement Officers to provide security for school events. The enclosed IGA with the City of Glendale authorizes the use of off-duty officers for the 2017-2018 school years and defines district requirements.

**RECOMMENDATION:** The Governing Board authorize Lou Wiegand, Chief Financial Officer, to sign the appropriate documents with the City of Glendale Police Department to continue use of off-duty Law Enforcement Officers for the 2017-2018 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Approval of Intergovernmental Agreement (IGA) with the Arizona Department of Public Safety (DPS) (Enclosure)**

The Glendale Union High School District uses off-duty Arizona Department of Public Safety (DPS) Law Enforcement Officers to provide security for school events. The enclosed IGA with the DPS authorizes the use of off-duty DPS officers for the 2017-2018 school years and defines district requirements.

RECOMMENDATION: The Governing Board authorize Louis Wiegand, Chief Financial Officer, to sign the appropriate documents with Arizona DPS to continue use of off-duty Law Enforcement Officers for the 2017-2018 school year.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**F. Policy Revision (Enclosure)**

A revision is recommended for the following board policy:

GCCG – Professional Staff Voluntary Transfer of Accrued Sick Leave

RECOMMENDATION: That the Governing Board approve the revision to GCCG.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Financial reports (Enclosure)
- B. Bid specifications (Enclosure)
  - 1. RFP 18-13 Tower Garden
  - 2. RFP 18-14 Auto Body Paint and Repair

RECOMMENDATION: The Governing Board accept the Information and Reports as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for District Administrators and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

- |        |                 |   |
|--------|-----------------|---|
| Aug 7  | School Begins   |   |
| Aug 14 | Open House      | Greenway High School – 6:00 pm<br>Sunnyslope High School – 6:00 pm                                |
| Aug 16 | Regular Meeting | Administrative Center/Board Room – 7:30 pm  |
| Aug 21 | Open House      | Glendale High School – 6:00 pm  |
| Aug 22 | Open House      | Apollo High School – 6:00 pm<br>Cortez High School – 6:00 pm<br>Thunderbird High School – 6:00 pm |

## Future Meetings and Dates (continued)

Aug 24	Open House	Moon Valley High School – 6:00 pm
Aug 28	Open House	Washington High School – 6:00 pm
Aug 29	Open House	Independence High School – 6:00 pm

**VII. CONVENE INTO EXECUTIVE SESSION** (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes  
Review the minutes of the executive session held on June 21, 2017.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03
  - 1. Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING****IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

**X. ADJOURNMENT**

The meeting adjourned at \_\_\_\_\_.