



ADMINISTRATIVE CENTER GOVERNING BOARD

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

Patty Kennedy, President ▪ Pam Reicks, Clerk
Patti Hussey ▪ Susan Maland ▪ Andrew Pulcipher

SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, July 5, 2017

**PUBLIC HEARING - REGULAR MEETING
BOARD ROOM
7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II. A OF THE AGENDA**

I. PUBLIC HEARING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion_____Second_____Vote_____

E. Proposed Budget and allocation of 1.06% teacher salary increase 2017–2018

Legal Ref. ARS 15-905, 15-905.01, 15-1103, 15-1107 and Laws 2017, Ch. 305 Section 33:

On June 21, 2017, the Governing Board approved the proposed budget for publication, established this date for a public hearing on the 2017-2018 budget and allocation of 1.06% teacher salary increase. At this time, Louis Wiegand, Chief Financial Officer, will summarize the budget and answer any questions regarding these items.

F. Comments from the public on the Proposed Budget

If there is anyone in the audience who wishes to be heard regarding any item of the budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. REGULAR MEETING**A. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on June 21, 2017.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
06/19/2017	509,006.18	2,616,379.63 1,169,976.83	430.43

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approve the purchase orders listed on the enclosure.

***D. Authorization for Executive Session – Policy Ref. BEC**

Authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting were posted as required by ARS 38-431.02. Reference: Executive session agenda is included.

***E. Bid returns – Policy Ref. DJE (Enclosure)**

1. BID 18-07 Specialty Paper

***F. Professional visits – Policy Ref. GCCE**

1. 26th Annual NASTA (Northern Arizona School Transportation Association) Conference

Where: Pinetop, AZ

When: July 7-9, 2017

Participant: Hilma Gustafson (DO)

Purpose: Information on student transportation, DPS requirements and safety standards

Cost to Indirect funds: Transportation = \$176

Professional visits (continued)

2. ACTE (Association of Career & Technical Education) AZ Summer Conference
Where: Tucson, AZ
When: July 14-19, 2017
Participants: Jose Morales (G); Matt Massie (I); Kevin Lukefahr, Rhonda Sykes (MV)
Purpose: Presenters, best practices, curriculum updates and skills development
Cost to CTE funds: Registration = \$2,256; Lodging = \$1,508; Meals = \$756;
Transportation = \$453
3. ACOVA (Arizona Council of Vocational Administrators) Summer Professional Development
Where: Tucson, AZ
When: July 13-15, 2017
Participants: Bronwyn Campbell (G); Grace Conway (W); Angelina Miller (OLA);
Amanda Shively (DO)
Purpose: Development of A-F Accountability Plans
Cost to CTE funds: Registration = \$365; Lodging = \$400; Meals = \$235

*G. Personnel1. Certified

- a. Employment – Policy Ref. GCF Professional Staff Hiring (2017-2018)
GHS - Troy Jacobs, Special Ed – Effective 7/31/17
GWHS - Corey Stevens, NJROTC – Effective 7/1/17
MVHS - Bonnie Cowan, Math – Effective 7/31/17
THS - Brandee Bergen, Counseling – Effective 7/31/17
WHS - Margaret Mott, Science – Effective 7/31/17
- b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
WHS - Jacqueline Dudo, CTE Child Development – Effective 7/31/17
- c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
SHS - Kristin Moore, English – Effective 5/25/17
WHS - James Rustad, Special Ed – Effective 6/19/17

2. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications
DO - Shannon Mitchell, from Data Processor at MVHS to Administrative
Assistant to Administrator of School Safety – Effective 6/19/17
Roman Roman, from Custodian at SHS to Maintenance III at DO – Effective 6/19/17
- b. Re-employment (2017-2018)
SHS - Laurie Robles, Title One Instructional Assistant – Effective 7/31/17
- c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
SHS - Debra Copeland, Cafeteria Assistant – Effective 5/24/17
Laura Montoya Duarte, Cafeteria Assistant – Effective 5/24/17

RECOMMENDATION: The Governing Board approve the recommendations for Consent agenda items III. *A through III. *G.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Attestation of the 2017-18 allocation of 1.06% teacher salary increase, Laws 2017, Ch. 305 Section 33 (Enclosure)

The 2017-18 Expenditure Budget includes the 1.06% teacher salary increase which has been properly noticed to teachers and posted on the district website. Members of the school district governing body must attest that the pay raise will be implemented as part of the signed FY 2018 budget document. The cost of the salary adjustment is subject to an independent annual audit.

RECOMMENDATION: The Governing Board adopt and attest to the 2017-18 allocation of monies related to the intended 1.06% teacher salary increase.

Motion _____ Second _____ Vote _____

B. Adoption of the 2017-18 Expenditure Budget and Revenue Budgets – ARS 15-905, ARS 15-910, and Policy Ref. DBF, DIE (Enclosure)

Districts must adopt an expenditure budget no later than July 15. The District's 2017-18 Annual Expenditure Budget including the 1.06% teacher salary increase and the required Desegregation Supplement was properly proposed on June 21, 2017, and the required public hearing held July 5, 2017. Revenue budgets are prepared annually (based on adopted expenditure budgets) for inclusion in the district's audited Comprehensive Annual Financial Report.

RECOMMENDATION: The Governing Board adopt the 2017-18 expenditure budget, related revenue budget, insurance proceeds, litigation recovery and authorize the signing and filing of the related forms.

Motion _____ Second _____ Vote _____

C. Authorization for the Signing of Vouchers at Times Other than Meetings of the Governing Board

In accordance with ARS 15-321.G, the Governing Board must authorize signing of orders (vouchers) for salaries or other expenses between Board meetings. The signing of orders (vouchers) must be ratified at the next regular or special meeting of the Governing Board.

RECOMMENDATION: The Governing Board authorizes the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

Motion _____ Second _____ Vote _____

D. Appointment of Hearing Officers for Student Disciplinary Matters

In accordance with the student due process policy, it is necessary for the Governing Board to appoint Hearing Officers for student disciplinary matters that result in long-term suspension.

RECOMMENDATION: The Governing Board appoints Matt Belden as Hearing Officer for student discipline matters and appoint Allison Mattingly and Craig Mussi to serve as alternates.

Motion _____ Second _____ Vote _____

E. Appointment of Hearing/Review Officer for Disciplinary Action Involving Certificated Staff – Legal Ref. 15-341

In accordance with the rules and hearing procedures for disciplinary action involving certificated staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoints Matt Belden as its Hearing/ Review Officer for disciplinary action involving certificated staff and appoint Craig Mussi to serve as an alternate.

Motion _____ Second _____ Vote _____

F. Appointment of Hearing/Review Officer for Disciplinary Action Involving Support Staff

In accordance with the rules and hearing procedures for disciplinary action involving support staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving support staff and appoint Craig Mussi to serve as an alternate.

Motion _____ Second _____ Vote _____

G. Appointment of Hearing/Review Officer for Disciplinary Action Involving Administrative Staff

In accordance with the rules and hearing procedures for disciplinary action involving an administrator, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving administrative staff and appoint Allison Mattingly and Craig Mussi to serve as alternates.

Motion _____ Second _____ Vote _____

H. Appointment of Governing Board’s Meet and Confer Representatives-Policy Ref. HD

It is appropriate for the Governing Board to appoint their representatives to the meet and confer process for 2017-2018.

RECOMMENDATION: The Governing Board appoint Allison Mattingly, Chairperson; Matt Belden, Craig Mussi, Lou Wiegand, Robert Ambrose and Kevin Cashatt as representatives for the meet and confer process for 2017-2018.

Motion _____ Second _____ Vote _____

I. Assignment of Delegate and Alternate Delegate to attend Arizona School Boards Association (ASBA) Delegate Assembly (Enclosure)

Request the designation of a Delegate and Alternate Delegate to represent the Glendale Union High School District at the 2017 ASBA Delegate Assembly on September 9, 2017. This would afford the Glendale Union High School District the opportunity to take part in discussion and review of legislative proposals presented in the policy-determining session.

RECOMMENDATION: The Governing Board designate a Delegate and Alternate Delegate to represent the Glendale Union High School District at the ASBA Delegate Assembly.

Motion _____ Second _____ Vote _____

J. School Facilities Board Capital Plan - A.R.S. 15-2041 C. (Enclosure)

Districts are required to submit a capital plan to the School Facilities Board and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (through FY2021), or a need for land within the next ten years (through FY 2027).

If the district is not requesting any projects, only the District Information and Student Population Update sections are required to be filled out prior to submittal. The Capital Plan does not indicate a need for a new school, addition to an existing school, or a need for land.

RECOMMENDATION: It is requested that the Governing Board approve the School Facilities Board Capital Plan and authorize Matt Belden, Assistant Superintendent to sign and transmit the appropriate document.

Motion _____ Second _____ Vote _____

V. INFORMATION AND REPORTS

A. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

July 12-13	Board Study Session	Orcutt Winslow 8 am – 4 pm
Aug 2	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Aug 7	School Begins	
Aug 14	Open House	Greenway High School – 6:00 pm Sunnyslope High School – 6:00 pm
Aug 16	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Aug 21	Open House	Glendale High School – 6:00 pm
Aug 22	Open House	Apollo High School – 6:00 pm Cortez High School – 6:00 pm Thunderbird High School – 6:00 pm
Aug 24	Open House	Moon Valley High School – 6:00 pm
Aug 28	Open House	Washington High School – 6:00 pm
Aug 29	Open House	Independence High School – 6:00 pm

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on June 21, 2017.

C. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)

1. Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING

X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item identified and voted on separately.)

XI. ADJOURNMENT

The meeting adjourned at _____.