



ADMINISTRATIVE CENTER GOVERNING BOARD

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Patty Kennedy, President ▪ Pam Reicks, Clerk
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Pulcipher

SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, October 4, 2017

**STUDENT ACHIEVEMENT REPORT
APOLLO HIGH SCHOOL
5:00 PM**

**REGULAR MEETING
BOARD ROOM
7:30 PM**

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA**

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on September 20, 2017.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
09/18/2017	141,877.56 43,350.24 16,125.16 281,845.42	N/A	16,171.61
09/25/2017	79,601.84 26,607.90 288,889.85	4,035,466.24	16,437.64

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, the procurement of materials and services, in the district, is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approve the purchase orders listed on the enclosure.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Bid returns – Policy Ref. DJE (Enclosure)

1. RFP 18-01R Graduation Venue – Grand Canyon University Arena
2. BID 18-15 Cooling Tower Replacement – Pueblo Mechanical & Controls, Inc.
3. RFP 18-16 Armored Motor Services – Dunbar Armored Inc.

*F. Professional visits – Policy Ref. GCCE

1. Arizona Physical Therapy Association Fall Conference
Where: Phoenix, AZ
When: October 6-7, 2017
Participant: Nicole Lansing (GW)
Purpose: Professional development targeting vestibular and oculomotor function
Cost to SPED funds: Registration = \$440
2. National Alliance of Concurrent Enrollment Conference
Where: Washington, D.C.
When: October 7-11, 2017
Participants: Brandi Jans, Anat Salyer (MV); Kevin Cashatt, Danny Darrow (W)
Purpose: Information on dual enrollment
Cost to CTE funds: Registration = \$2,380; Lodging = \$4,000; Meals = \$944;
Transportation = \$2,200

Professional visits (continued)

3. Arizona Library Association Annual Conference
Where: Mesa, AZ
When: October 25-27, 2017
Participants: Cindy Reyes (GW); Patricia Jimenez (S)
Purpose: Professional development in digital literacy and research
Cost to Title II funds: Registration = \$445; Substitute = \$500
4. 58th Annual Math Conference
Where: Palm Springs, CA
When: October 27-28, 2017
Participants: Veronica Carlson, Kim Thomas (MV)
Purpose: Presenters and professional development in rigor and student centered math classroom
Cost to District funds: Substitute = \$200
5. 49th Annual Arizona Association of School Psychologists Conference
Where: Phoenix, AZ
When: November 2-3, 2017
Participants: Andrea Sandman (G); Rachelle Beard (GW); Brittany Czech (I);
Debora Crawford (MV); Derk Stephens (S); Lauren Kelly (T); Vanesa Gaio (W);
Jody Sprycha (NA); Natalie Schoenbauer (DO)
Purpose: Professional development specific to school psychologists
Cost to SPED funds: Registration = \$2,160
6. Office of English Language Acquisition Services Conference
Where: Tucson, AZ
When: December 6-8, 2017
Participants: Stacie Merrin, Beth Ransom (A); Bart Bondeson (I); Ceily Erie (S); Kim Means (DO)
Purpose: Professional development specific to English Language Learners
Cost to ELL funds: Registration = \$1,580; Lodging = \$1,272; Transportation = \$235;
Substitute = \$1,200
7. American Association of School Librarians
Where: Phoenix, AZ
When: November 9-11, 2017
Participants: Dawn Harman (MV); Patricia Jimenez (S); Alex Fowler (T); Heather Babb (W)
Purpose: Professional development in digital literacy and research
Cost to Title II funds: Registration = \$1,676
8. CEC (Council for Exceptional Children) 2018 Special Education Convention
Where: Tampa, FL
When: February 7-10, 2018
Participant: Alissa Krantz (DO)
Purpose: High quality, evidence-based professional development
No cost

*G. Student trips – Policy Ref. IJOA

1. WHS Cross Country

Where: Prescott, AZ

When: October 8-10, 2017

Participants: 16 students and 4 chaperones

Purpose: Training

No loss of school days

Cost to Tax Credit funds: Transportation = \$250

2. AHS Basketball

Where: Cedar City, UT

When: December 1-3, 2017

Participants: 12 students and 4 chaperones

Arrangements: Commercial vehicle departing 12/1/17, 9:00 am returning 12/3/17, 2:00 pm

Purpose: Basketball game

Students will miss one school day

Cost to Club funds: Transportation = \$600; Lodging = \$760; Substitute = \$100

3. GHS NJROTC

Where: Waddell, AZ

When: January 12-13, 2018

Participants: 30 students and 3 chaperones

Arrangements: District vehicle departing 1/12/18, 3:00 pm returning 1/13/18, 12:00 pm

Purpose: Teambuilding and leadership training

No loss of school days

Cost to District funds: Transportation = \$78

4. THS Performing Arts

Where: Universal City, CA

When: March 9-11, 2018

Participants: 85 students and 9 chaperones

Arrangements: Commercial carrier departing 3/9/18, 3:00 pm returning 3/11/18, 3:00 pm

Purpose: Performance, tours and special effects workshop

No loss of school days

Cost to Club funds: Transportation = \$6,422; Registration = \$9,775; Lodging = \$9,030

5. SHS Dance

Where: Chicago, IL

When: March 16-19, 2018

Participants: 20 students and 3 chaperones

Arrangements: Commercial carrier departing 3/16/18 returning 3/19/18

Purpose: Expand knowledge of dance

Students will miss 1 school day

Cost to Club/Tax Credit funds: Transportation = \$14,250; Registration/Lodging = \$17,400;
Substitute = \$100

Student trips (continued)

6. AHS/WHS Dance

Where: New York City, NY

When: March 17-20, 2018

Participants: 30 students and 3 chaperones

Arrangements: Commercial carrier departing 3/17/18, 8:40 am returning 3/20/18, 7:21 pm

Purpose: Education and exploration of dance and professional dance careers

No loss of school days

Cost to Club funds: Transportation = \$15,070; Registration/Lodging = \$34,870

7. GWHS Performing Arts

Where: Los Angeles, CA

When: March 18-21, 2018

Participants: 150 students and 15 chaperones

Arrangements: Commercial carrier departing 3/18/18, 7:00 am returning 3/21/18, 4:00 am

Purpose: Performance opportunity and exploration of performing arts

No loss of school days

Cost to Club/Tax Credit funds: Transportation = \$9,900; Lodging = \$13,000

8. SHS Journalism Newspaper & Yearbook

Where: San Francisco, CA

When: April 12-15, 2018

Participants: 12 students and 2 chaperones

Arrangements: Commercial carrier departing 4/12/18, 8:00 am returning 4/15/18, 5:00 pm

Purpose: Conference sessions and competitions

Students will miss 2 school days

Cost to Club/Tax Credit funds: Transportation = \$5,650; Registration = \$1,300;

Lodging = \$3,000; Substitute = \$200

*H. Personnel1. Administrative

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
DO - Kevin Greenberg, IT Deployment Specialist – Effective 10/13/17

2. Certified

- a. Employment – Policy Ref. GCF Professional Staff Hiring
WHS - David Wilson, Marketing – Effective 7/31/17
- b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
IHS - Sheila Charbonier, Science – Effective 11/22/17
 Robyn Montfoort, Special Ed – Effective 11/1/17
NS - Mary Kellogg, Special Ed – Effective 9/6/17

- c. Retirement (ASRS) – Policy Ref. GCQE Retirement of Professional/Support Staff
GHS - John Peterson, Guidance Counselor – Effective 9/26/17

3. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring
THS - Micah Canulla, Sign Language Interpreter – Effective 4/17/17

Personnel (continued)

- b. Retirement (ASRS) – Policy Ref. GCQE Retirement of Professional/Support Staff
DO - Kenneth Pringle, Bus Driver – Effective 9/14/17
- c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
CHS - Candice Hamilton, Credentials Secretary – Effective 10/6/17
 Cynthia Olivo Lopez, Special Ed Instructional Assistant – Effective 10/6/17
 Daniel Morales, Cafeteria Assistant – Effective 5/19/17
DO - Adelaido Navarro, Bus Driver – Effective 9/22/17
IHS - Jennifer Trevizo, Special Ed Instructional Assistant – Effective 10/4/17

RECOMMENDATION: The Governing Board approve the recommendations for Consent items II. *A through II. *H.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Sale of School Bonds (Enclosure)

To consider and, if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds for the district.

RECOMMENDATION: The Governing Board authorize Patty Kennedy, Governing Board President; Brian Capistran, Superintendent; and Louis Wiegand, Chief Financial Officer to execute and deliver the enclosed resolution and related documents for the issuance and sale of the bonds.

Motion _____ Second _____ Vote _____

B. Approval of Qualified Evaluators of Certificated Personnel

ARS 15-537 outlines the essential components of a teacher-performance evaluation system, including the following requirements: “The Governing Board shall designate persons who are qualified to evaluate teachers to serve as evaluators for the district’s teacher performance evaluation system”. Consistent with this statutory requirement and with procedures outlined in the district’s Teacher Performance Evaluation System, it is necessary to identify those administrators whose specific training will permit them to act as qualified evaluators.

- | | |
|---|---|
| Brian Capistran, Superintendent | Joshua Dean, Chief IT & Research Officer |
| Matt Belden, Asst. Superintendent | Alissa Krantz, Director Special Education |
| Allison Mattingly, Asst. Superintendent | Christine Lord, Admin. Online Learning |
| Craig Mussi, Asst. Superintendent | Principals and Assistant Principals |
| Ed Barnes, Admin. Academic Support | Denise Scafone, Admin. Northern Academy |

RECOMMENDATION: The Governing Board approve the administrators listed whose training will permit them to act as qualified evaluators of certificated personnel.

Motion _____ Second _____ Vote _____

C. Approval and Authorization to Post the Annual Financial Report (AFR) - Fiscal Year 2017
(Enclosure)

ARS 15-904 requires school districts to prepare and submit an AFR, in electronic format, by October 15. In accordance with ARS 15-904, the AFR will be posted on the Arizona Department of Education website. Additionally, a narrative summary of CSF (Classroom Site Funds) usage at the district level will be filed with the Arizona Department of Education by November 15, 2017.

RECOMMENDATION: The Governing Board approve, sign and authorize the posting of the Annual Financial Report for fiscal year 2017.

Motion _____ Second _____ Vote _____

D. Establishment of Support Staff Proposal Committee

It is appropriate for the Governing Board to authorize the administration to establish a Support Staff Proposal Committee for the 2017-2018 school year.

RECOMMENDATION: The Governing Board authorize the administration to establish a Support Staff Proposal Committee with Allison Mattingly, Louis Wiegand and Anat Salyer to serve as the Governing Board’s representatives to support staff.

Motion _____ Second _____ Vote _____

E. Approval of School Calendar (Enclosure)

Requested that the Governing Board adopt the school calendar for 2020-2021.

RECOMMENDATION: The Governing Board approve the school calendar for 2020-2021.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Summer Learning Report – Cory Shinkle, Curriculum & Instruction Coordinator

RECOMMENDATION: The Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 6	1st quarter ends	
Oct 9-13	Fall recess	All schools (no students/teachers)
Oct 18	Reception – AAA Thunderbird	Administrative center/Board patio – 7:00 pm
	Public Hearing/Regular meeting	Administrative center/Board room – 7:30 pm
Oct 25	PSAT	All Schools
Nov 1	Reception – AAA Washington	Administrative center/Board patio – 7:00 pm
	Regular meeting	Administrative center/Board room – 7:30 pm
Nov 10	Veterans' Day Holiday Observed	District office and all schools closed
Nov 15	Reception – AAA Apollo	Administrative center/Board patio – 7:00 pm
	Regular meeting	Administrative center/Board room – 7:30 pm
Nov 16	Honors & Advanced Placement	
	Information Night	Moon Valley Auditorium – 6:30 pm
Nov 23-24	Thanksgiving recess	District office and all schools closed

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on September 20, 2017.
- C. Student discipline matters ARS 15-843
 - 1. Hear recommendation for long-term suspension at Apollo High School.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.