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GOVERNING BOARD
 Vicki L. Johnson, President ■ Donna Stout, Clerk
 Kevin Clayborn ■ Ian Hugh ■ Pam Reicks

SUPERINTENDENT
 Dr. Jennifer Johnson

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
 NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, October 7, 2009

STUDY SESSION – STUDENT ACHIEVEMENT
 5:00 P.M. – APOLLO HIGH SCHOOL
 BIG HAWK ROOM

REGULAR MEETING
 7:30 P.M. – ADMINISTRATIVE CENTER
 BOARD ROOM

PUBLIC RESPONSE TO AGENDA ITEMS
 PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. 2048A

Adoption of the agenda as the order of business is requested.

Motion _____ Second _____ Vote _____

E. Special Presentation – Academy of Boardsmanship Award

Arizona School Boards Association’s recognition of the accomplishments, continuing education and in-service development of Governing Board members.

F. Public participation at board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. CONSENT ITEMS

It is requested that the Governing Board approve the recommendations listed for items *A. through *H. as consent agenda items.

*A. Approval of minutes – Policy Ref. 2051 (Enclosure)

It is requested that the Governing Board approve the minutes of the regular meeting held on September 16, 2009 and the special meeting held on September 23, 2009.

*B. Ratification of vouchers – Policy Ref. 7212 (Enclosure)

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date</u>	<u>Expense</u>	<u>Payroll</u>	<u>Auxiliary/Tax Credit</u>
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
9/14/09	591,811.51	N/A	14,212.50
9/21/09	806,819.29	3,360,775.14	26,080.81
9/28/09	370,088.75	N/A	26,978.47

Approval is requested for the vouchers listed on the enclosure.

*C. Purchase orders – Policy Ref. 7210 (Enclosure)

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

*D. Authorization for Executive Session – Policy Ref. 2044

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive Session agenda is included.

*E. Bid return – Policy Ref. 7410 (Enclosure)

It is requested that the Governing Board approve the recommendation on the following bid returns:

1. Bid 10-30 – Audio and Video Products and Service – Award to Market Basket and catalog discount as noted on tabulation sheet.
2. RFP 10-24 – Engineering Science Equipment – Award to AZ Tech Educational Resources which met all specification requirements.

*F. Professional visit – Policy Ref. 4253

It is requested that the Governing Board approve the following professional visits:

1. Arizona Middle & High School Renewal Conference

Where: Phoenix, AZ

When: October 19-20, 2009

Persons involved: Michael Fowler, Craig Mussi, Luanne Ashby, Tim Clark, Sue Wilson-Kamman (MV)

Purpose: Leadership team will be presenting at the conference, and opportunity to inform and expand upon collaborative leadership strategies for systemic school improvement.

Cost to Title I funds: Registration = \$800; substitutes = \$400

2. Serving it Safe Food Certification Course

Where: Phoenix, AZ

When: October 28-29, 2009

Person involved: Stacy Sumter (C)

Purpose: Manager certification as required for cafeteria supervisors.

Cost to food service funds: Registration = \$26

3. Infinite Campus Executive Briefing for Arizona

Where: Minneapolis, MN

When: November 2-4, 2009

Person involved: Jordan Beveridge (DO)

Purpose: Discuss Infinite Campus development and implementation in future years.

Cost to Title II-D: Meals = \$58; transportation = \$30

4. T3 (Teachers Teaching with Technology) Regional Conference

Where: Stephenville, TX

When: November 5-7, 2009

Person involved: Veronica Carlson (MV)

Purpose: Will be a presenter at the conference and professional development.

No cost to local or district travel funds.

5. School Visit – Adlai E. Stevenson High School

Where: Chicago, IL

When: November 16-18, 2009

Persons involved: Vicki Johnson, Jennifer Johnson, John Croteau (DO); Reid Chitwood (C); Rob Ambrose (I); Linda Whitehead (S)

Purpose: Visit Adlai E. Stevenson High School where professional learning communities began.

Cost to Title I funds: Lodging = \$1,900; meals = \$708; registration = \$240; transportation = \$1,992

6. Arizona School Personnel Administrators Fall Conference

Where: Prescott, AZ

When: November 18-20, 2009

Person involved: Linda Rosness (DO)

Purpose: Attend personnel conference and professional growth.

Cost to Title II-A funds: Lodging = \$198; registration = \$350

Professional visits (continued)7. ACTE (Association for Career & Technical Education) 2009 Annual Conference

Where: Nashville, TN

When: November 19-21, 2009

Persons involved: Sue Maland (A); Steffanie Hernandez, Amanda Shively (GW); Ava DeGeorge, Kim Niemi (I); Jennifer Brooks (MV)

Purpose: Build skills and sharing best practices with colleagues from around the US.

Cost to CTE Basic grant: Substitutes = \$1,500

Cost to West-MEC funds: Lodging = \$2,967; meals = \$1,148; registration = \$2,160; transportation = \$1,827

8. 24th Learning and the Brain Conference

Where: Boston, MA

When: November 19-22, 2009

Person involved: Cindy Ziker (DO)

Purpose: Learn about current research on reading for the purpose of evaluation.

Cost to Title I funds: Lodging = \$540; meals = \$120; registration = \$680;

transportation = \$300

*G. Student trip – Policy Ref. 6304

It is requested that the Governing Board approve the following student trips:

1. GHS – Cross Country

Where: Parker, AZ

When: October 9-13, 2009

Persons involved: 24 students and 3 chaperones

Arrangements: Transportation by district vehicles leaving on 10/9 at 3:00 p.m. and returning on 10/13 at 3:00 p.m.

Purpose: Off campus practice and team building.

No loss of school days.

Cost to club funds and tax credit: Transportation = \$800

2. AHS – DECA

Where: San Diego, CA

When: October 11-15, 2009

Persons involved: 10 students and 1 chaperone

Arrangements: Transportation by commercial carrier leaving on 10/11 at 9:00 a.m. and returning on 10/15 at 4:00 p.m.

Purpose: Students will be partnering with the San Diego Oceans Foundation and working with our DECA sponsor, Marissa Dive Charters. Students will be creating promotional material for the charter company to integrate into DECA projects.

No loss of school days.

Cost to club funds.

Student trips (continued)3. WHS – Theatre Arts

Where: Cedar City, UT

When: October 12-16, 2009

Persons involved: 8 students and 2 chaperones

Arrangements: Transportation by private vehicles leaving on 10/12 at 7:00 a.m. and returning on 10/16 at 5:00 p.m.

Purpose: Experience multiple theatre groups perform.

No loss of school days.

Cost to club funds and tax credit.

4. THS – Swim and Dive

Where: Tempe, AZ

When: October 29-31, 2009

Persons involved: 40 students and 5 chaperones

Arrangements: Transportation by district vehicle leaving on 10/29 at 6:00 p.m. and returning on 10/31 at 7:00 p.m.

Purpose: Participate in state swim and dive championships (AIA approved).

Students will miss 1 day of school.

Cost to district travel funds: Substitute = \$100; transportation = \$323

5. SHS & THS – Unitown Programs

Where: Prescott, AZ

When: November 10-15, 2009

Persons involved: 20 students and 4 chaperones

Arrangements: Transportation by district vehicle leaving on 11/10 at 4:00 p.m. and returning on 11/15 at 2:00 p.m.

Purpose: Training for discussion leaders. Diversity and tolerance camp to maintain a safe and respectful campus.

Students will miss 2 days of school.

Cost to club funds: Substitutes = \$200; transportation = \$490

6. SHS & THS – Unitown Programs

Where: Prescott, AZ

When: November 11-15, 2009

Persons involved: 80 students and 8 chaperones

Arrangements: Transportation by district vehicles leaving on 11/11 at 11:00 a.m. and returning on 11/15 at 2:00 p.m.

Purpose: Diversity and tolerance camp to maintain a safe and respectful campus.

Students will miss 2 days of school.

Cost to club funds: Substitutes = \$1,800; transportation = \$610

Student trips (continued)7. SHS – Journalism/Yearbook

Where: Washington, DC

When: November 12-15, 2009

Persons involved: 20 students and 2 chaperones

Arrangements: Transportation by commercial carrier leaving on 11/12 at 8:00 a.m. and returning on 11/15 at 5:00 p.m.

Purpose: Attend JEA (Journalism Education Association) National Convention.

Students will miss 2 days of school.

Cost to club funds.

8. THS – Girls' Varsity Soccer

Where: Munds Park, AZ

When: November 20-21, 2009

Persons involved: 19 students and 4 chaperones

Arrangements: Transportation by private vehicles leaving on 11/20 at 3:00 p.m. and returning on 11/21 at 5:00 p.m.

Purpose: Team building.

No loss of school days.

Cost to club funds.

9. THS – NJROTC

Where: White Tank Mountain Regional Park, AZ

When: November 20-21, 2009

Persons involved: 45 students and 7 chaperones

Arrangements: Transportation by district vehicle leaving on 11/20 at 3:00 p.m. and returning on 11/21 at 10:00 a.m.

Purpose: Participate in a daytime orienteering course and leadership training.

No loss of school days.

Cost to NJROTC funds: Transportation = \$225

10. CHS & MVHS – NJROTC

Where: Lake Pleasant, AZ

When: January 29-30, 2010

Persons involved: 50 students and 3 chaperones

Arrangements: Transportation by district vehicle leaving on 1/29 at 3:30 p.m. and returning on 1/30 at 4:00 p.m.

Purpose: Attend orienteering competition (program requirement).

No loss of school days.

Cost to district travel funds: Transportation = \$220

11. MVHS – NJROTC

Where: Santa Ana, CA

When: February 5-7, 2010

Persons involved: 5 students and 2 chaperones

Arrangements: Transportation by private vehicle leaving on 2/5 at 6:00 a.m. and returning on 2/7 at 4:00 p.m.

Purpose: Attend Area 11 National Qualifier.

Students will miss 1 day of school.

Cost to NJROTC funds.

Student trips (continued)12. CHS & MVHS – NJROTC

Where: Superior, AZ

When: February 26-27, 2010

Persons involved: 50 students and 7 chaperones

Arrangements: Transportation by district vehicle leaving on 2/26 at 3:30 p.m. and returning on 2/27 at 5:00 p.m.

Purpose: Compete in multi-service orienteering (program requirement).

No loss of school days.

Cost to district travel funds: Transportation = \$388

*H. Personnel1. Certificateda. Employment – Policy Ref. 4013

The following teachers are recommended for employment and are assigned for the 2009-2010 school year as listed:

IHS - Kenneth Bennett, 2/5 Counseling (1st semester only) – Effective 9/21/09MVHS - Amanda Cordova, 3/5 English; 2/5 Permanent Sub – Effective 9/14/09WHS - Todd Avery, English – Effective 8/10/09b. Leave of absence – Policy Ref. 4023 (Enclosure)

The following teacher is requesting a leave of absence:

MVHS - Elizabeth A. Fairbanks, English – Effective 1/4/102. Support Staffa. Employment – Policy Ref. 4113

The following support staff employees are recommended for employment and is assigned for the 2009-2010 school year as listed:

CHS - Don Hestand, Assistant Facilities Supervisor – Effective 9/14/09DO - Leah Carricart, Community Relations Assistant – Effective 9/29/09b. Request for leave of absence – Policy Ref. 4124-B (Enclosure)

The following Support Staff employees are requesting a leave of absence:

DO - Elizabeth A. Guimont, Bus Driver – Effective 9/8/09NA - Cindy James, Special Ed Instructional Aide – Effective 10/19/09c. Resignation (Enclosure)

It is requested that the Governing Board accept the following resignations:

AHS - Dixie Belden, Title One Instructional Aide – Effective 9/25/09DO - Cynthia Williams, Bus Driver – Effective 10/2/09GWHS - Tari Infante, Cafeteria Assistant – Effective 9/25/09SHS - Janet Avila, Special Ed Instructional Aide – Effective 9/18/09WHS - Eva Angelina Lamas, Cafeteria Assistant – Effective 9/18/09

Robert Maher, Cafeteria Assistant – Effective 9/4/09

Support Staff (continued)

d. Termination of employment – Policy Ref. 4122 (Enclosure)

Termination of employment for the following Support Staff employees are recommended:

- DO - Carol Cappello, Bus Aide – Effective 9/29/09
- Barbara Daw-Sanders, Bus Driver – Effective 8/28/09

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items II. *A through II. *H.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Approval of and Authorization to Post the Annual Financial Report (AFR) for the Fiscal Year 2009 (Enclosure)

Arizona Revised Statutes (ARS) 15-904 requires school districts to prepare and submit an AFR, in electronic format, by October 10. Also, in accordance with ARS 15-904, the AFR will be posted on the Arizona Department of Education website. Additional reports including each school’s current expenditures (November 1, 2009), Classroom Site Fund (CSF) expenditures by school and a narrative summary of results of CSF usage at the district level (November 15, 2009) will be filed with the Arizona Department of Education.

RECOMMENDATION: That the Governing Board approve and sign the necessary documents and authorize posting of the Annual Financial Report for fiscal year 2009.

Motion _____ Second _____ Vote _____

B. Approval of Qualified Evaluators of Certificated Personnel

ARS 15-537 outlines the essential components of a teacher performance evaluation system, including the following requirements: “The Governing Board shall designate persons who are qualified to evaluate teachers to serve as evaluators for the district’s teacher performance evaluation system”. Consistent with this statutory requirement and with procedures outlined in the district’s Teacher Performance Evaluation System, it is necessary to identify those administrators whose specific training will permit them to act as qualified evaluators. The following administrators are recommended:

- | | |
|---|---------------------------------------|
| Dr. Jennifer Johnson, Superintendent | Brian Capistran School Safety Admin. |
| John Croteau, Assoc. Superintendent/C&I | Principals |
| Dr. Linda Rosness, Asst. Superintendent/HR | Assistant Principals |
| Jim Threadgill, Admin of Operations/Athletics | Wendy Collison, Director/Special Educ |

RECOMMENDATION: That the Governing Board approve the administrators listed above whose training will permit them to act as qualified evaluators of certificated personnel.

Motion _____ Second _____ Vote _____

NEW BUSINESS (continued)

C. Establishment of Support Staff Proposal Committee – Policy Ref. 2035

In accordance with the above referenced policy, it is appropriate for the Governing Board to authorize the administration to establish a Support Staff Proposal Committee for the 2009-2010 school year.

RECOMMENDATION: That the Governing Board authorize the administration to establish a Support Staff Proposal Committee as follows: Dr. Linda Rosness, Chairperson, Lou Wiegand, Yome Gokool, and Rob Ambrose to serve as the Governing Board’s representatives to support staff.

Motion _____ Second _____ Vote _____

D. Consideration of Legislative action proposals for placement on ASBA (Arizona School Boards Association) 2010 Political Agenda (Enclosure)

ASBA is asking Arizona school district Governing Boards to identify their top ten priorities from a prepared list for the upcoming year. It is suggested that the Governing Board members discuss and determine the top ten Legislative priorities that ASBA should pursue for the 2010 Legislative Session.

RECOMMENDATION: That the Governing Board discuss and identify their top ten priorities for the 2010 political agenda and authorize Dr. Jennifer Johnson, Superintendent, to submit the packet to ASBA by November 6, 2009.

Motion _____ Second _____ Vote _____

E. Sole Source Procurement – Solution Tree, Inc. (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for products or services without competition if the Governing Board determines that there is only one source for this required item. Various campuses within the GUHSD have, over the last 4 years, begun the implementation of Professional Learning Communities (PLC). PLC’s are a professional group of colleagues working collaboratively to maximize the learning for all students through the systematic use of common assessments, data analysis and collective inquiry. In order to provide these campuses with support, GUHSD administrators and Curriculum & Instruction staff attended professional development opportunities from Solution Tree regarding the implementation and support of PLC’s. Additionally, GUHSD continued to have formal conversation and local training regarding PLC’s which were based on the Solution Tree publication titled, “Professional Learning Communities at Work.” The GUHSD Curriculum & Instruction department evaluated the professional development for PLC’s and concluded that Solution Tree offered numerous structures for PLC’s that are currently being implemented by all of GUHSD’s nine high schools. Solution Tree, Inc. has been deemed to be a sole source for the Solution Tree Publishing Materials based on sole source publisher of copyrighted Solution Tree and supporting materials. Solution Tree’s publications and professional development are crucial to maintaining a common language and providing a model that is consistent with the practices at all nine campuses.

SOLE SOURCE PROCUREMENT (continued)

RECOMMENDATION: That the Governing Board approve Solution Tree, Inc. as the sole source for Solution Tree Publishing Materials.

Motion _____ Second _____ Vote _____

F. Sole Source Procurement – Kagan Publishing & Professional Development

(Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for products or services without competition if the Governing Board determines that there is only one source for this required item. GUHSD Curriculum & Instruction department evaluated the professional development for cooperative learning and concluded that the teaching techniques and instructional strategies unique to Kagan Publishing & Professional Development offered optimal numerous structures for cooperative learning and are currently being implemented by feeder schools. Kagan Professional Development has been deemed to be a sole source for the Kagan Publishing & Professional Development based on sole source publisher of copyrighted Kagan Professional Development and supporting materials. Kagan Structures are simply teaching techniques or instructional strategies to guide the interaction of students with each other, the curriculum, and the teacher. Kagan’s approach makes multiple intelligences part of any lesson by inclusion of simple multiple intelligence structures.

RECOMMENDATION: That the Governing Board approve Kagan Publishing & Professional Development as the sole source for Kagan Professional Development and supporting materials.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bond update (Enclosure)
- D. Title I Stimulus report
- E. Authorization for Principals, District Office Administrators and Superintendent to present information.
- F. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

V. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 9	End 1 st quarter -	Traditional schools
Oct 12-16	Fall recess -	Traditional schools (no students/teachers)
Oct 21	Board reception -	National Merit Scholars/patio – 7:00 p.m.
	Regular meeting -	Administrative Center/Board Room – 7:30 p.m.
Oct 27	AIMS Writing retest	
Oct 28	AIMS Reading retest	
Oct 29	AIMS Math retest	

VI. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive Sessions require the confidentiality of the participants. The information discussed in Executive Session cannot be, and is prohibited from being, subjects of discussion outside this Executive Session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how he or she intends to vote or the action he or she intends to take on a subject that is discussed in the Executive Session.

- A. Call to order
- B. Minutes
Review the minutes of the Executive Session held on September 16, 2009.
- C. Student discipline matters ARS 15-843
 - 1. Hear recommendations for long-term suspensions at Independence, Moon Valley, Sunnyslope and Washington High Schools.
- D. Negotiations pursuant to ARS 38-431.03(A)(5)
 - 1. Negotiations update.
- E. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

VII. RECONVENE INTO PUBLIC MEETING**VIII. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)****IX. ADJOURNMENT**

The meeting adjourned at _____.